



Date of Council Meeting: January 12, 2015

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Proposed Animal Services facility at the Loudoun County Government Support Services Center

Staff Contact: Scott E. Parker, Assistant Town Manager

Council Action Requested: Town Council input to the Loudoun County Board of Supervisors regarding the proposed location of the new animal shelter.

Staff Recommendation: None

Commission Recommendation: Not applicable

Fiscal Impact: None determined

Executive Summary: Loudoun County is proposing a new 22,000 square foot Animal Services Facility at the Government Services Support Center off of Sycolin Road just outside the Town's corporate limits, within the jurisdiction of Loudoun County. The shelter will be located in the vicinity of the intersection of Kincaid Boulevard extended and Crosstrail Boulevard, and will be located approximately 1,000 feet from the nearest residence in Kincaid Forest. No large animals (horses, cows, etc) will be housed at this facility.

Since this new facility will be part of a County Special Exception process for the Support Center uses, this report is to inform the Council of this proposal. Since the Special Exception has not yet been processed, future opportunities will be available for public input.

This item is scheduled to be presented to the Loudoun County Finance/Government Services and Operations Committee on January 21, 2015 for a recommendation to the Board of Supervisors. Paul Brown, the Project Manager for Loudoun County, as well as representatives from Animal Services, will be present at the Council meeting to make a presentation regarding this item.

Background: During the Fiscal Year 2015 Capital Improvement Program budget deliberations, the Board of Supervisors (Board) directed the County Administrator to contact the Superintendent of Schools and the Loudoun County Public School Board (LCPS Board) to review the feasibility of co-locating the County Animal Services Facility on a 119.26-acre site owned by the School Board, designated for the Academies of Loudoun school facilities (Attachment 1 – County Administrator Letter). In the event the co-location opportunity was not approved by the LCPS, a land bay on the Government Support Center site was identified to the Board as an alternative location for the facility (Attachment 1-Government Support Center Map).

Department of Transportation & Capital Infrastructure, LCPS Engineering, and Animal Services staff met during the summer of 2014 and developed a concept design to co-locate the Animal Services Facility with the Academies of Loudoun site. The concept was included in a report to the LCPS Board as one option for co-locating facilities on their property.

On October 28, 2014, the LCPS Board took the following action: *“That the Loudoun County Public Schools (LCPS) School Board affirm the decision of the Ad Hoc Committee on the Academies of Loudoun to continue to pursue possible relationships with NVCC and Loudoun County Library, but not with the Loudoun County Animal Shelter.”* (Motion Approved 9-0). (Attachment 1 – Loudoun County School Board Action).

Based on the unanimous LCPS Board action, County staff is recommending the Animal Services Facility development proceed on the alternatively designated land bay on the Government Support Center site as discussed during the Fiscal Year 2015 budget deliberations. Design of the facility has been deferred pending site determination. Access will be provided from Kincaid Boulevard and Crosstrail Boulevard once those improvements are complete. The final design of the facility is intended to control any noise that is created from animals housed at the location.

Attachments:

- 1) Materials from Loudoun County:
 - a. Board of Supervisors Finance/Government Services and Operations Committee Action item
 - b. County Administrator Letter (as attachment 1 to action item)
 - c. Government Support Center Map (as attachment 2 to action item)
 - d. Loudoun County School Board Action (as attachment 3 to action item)

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE
ACTION ITEM**

SUBJECT: Site Designation for the Animal Services Facility

ELECTION DISTRICT: Catoctin

CRITICAL ACTION DATE: January 21, 2015

STAFF CONTACT(S): Paul Brown, Transportation & Capital Infrastructure
Tom Koenig, Director, Animal Services
Joe Kroboth, Transportation & Capital Infrastructure

PURPOSE: To provide an update on Loudoun County School Board actions to not consider co-location of the Animal Services Facility on the Academies of Loudoun site and to get direction to proceed with the Government Support Center land bay location as the site designation for the planned Animal Services Facility.

RECOMMENDATION:

Staff: Staff recommends that the Finance/Government Services Committee recommend to the Board of Supervisors that the Government Support Center site land bay as identified in Attachment 2 be designated as the Animal Services Facility site.

BACKGROUND: During the FY 2015 Capital Improvement Program budget deliberations, the Board of Supervisors (Board) directed the County Administrator to contact the Superintendent of Schools and the Loudoun County Public School Board (LCPS Board) to review the feasibility of co-locating the County Animal Services Facility on the 119.26-acre site, owned by the School Board, designated for the Academies of Loudoun school facilities (Attachment 1 – County Administrator Letter). In the event the co-location opportunity was not approved by the LCPS, a land bay on the Government Support Center site was identified to the Board as an alternative location for the facility (Attachment 2-Government Support Center Map).

Department of Transportation & Capital Infrastructure, LCPS Engineering, and Animal Services staff, met over the summer of 2014 and developed a concept design to co-locate the Animal Services Facility with the Academies of Loudoun site. The concept was included in a report to the LCPS Board as one option for co-locating facilities on their property.

On October 28, 2014, the LCPS Board took the following action: *“That the Loudoun County Public Schools (LCPS) School Board affirm the decision of the Ad Hoc Committee on the Academies of Loudoun to continue to pursue possible relationships with NVCC and Loudoun County Library, but not with the Loudoun County Animal Shelter.”* (Motion Approved 9-0). (Attachment 3 – Loudoun County School Board Action).

Based on the unanimous LCPS Board action, staff is recommending the Animal Services Facility development proceed on the alternatively designated land bay on the Government Support Center site as discussed during the FY 2015 budget deliberations.

ISSUES: The Government Support Center Master Plan Special Exception (SPEX) final submission had been deferred pending final resolution of the site selection for the Animal Services Facility. Staff needs confirmation from the Board that the Animal Services Support Facility location shall be on the Government Support Center site in order for the final SPEX documents to be prepared for submission. With a final designation, staff will proceed with the SPEX process to include the facility use on the Government Support Center site. Following a final approval of the SPEX, staff would proceed with the Design Development stage to be followed by the construction of the facility.

During the FY 2015 budget deliberations, staff presented an option to provide funding in the CIP to acquire a site, should the Academies of Loudoun or Government Support Center site not be deemed viable for the Animal Services Facility. The Board did not take action to provide that funding. Therefore, the Government Support Center land bay is the only land bay option currently available to develop the facility.

The Government Support Center site is centrally located in the County and is strategically located adjacent to transportation improvements to provide ease of public access. The proposed land bay will have access from the Kincaid Boulevard and Crosstrail Boulevard once the road improvements are completed.

FISCAL IMPACT: Funding to construct the Animal Services Facility was approved by the voters on the November 4, 2014 Referendum. Design funds were appropriated in FY 2015; the design phase has been deferred pending a final site designation. The Government Support Center site is owned by the County and is a viable location for the Animal Services Facility. If the proposed land bay is not designated for the Animal Services Facility, funding would need to be identified to acquire a site for the facility and the project development schedule could be delayed by one year. Staff recommends the Board not delay the project and proceed with development of the facility on the Government Support Center site.

DRAFT MOTION:

1. I move that the Finance/Government Services, and Operations Committee recommend that the Board of Supervisors designate the Government Support Center Land Bay, as identified in Attachment 2, as the Animal Services Facility site.

OR

2. I move that the Finance/Government Services, and Operations Committee recommend that the Board of Supervisors that staff be directed to establish a primary search area for a parcel of land, initiate preliminary discussions with a land owner to establish a purchase price, and report back to the Board for concurrence to purchase a site for the Animal Services Facility.

OR

3. I move an alternate motion.

ATTACHMENTS:

1. County Administrator's Letter to the Loudoun County Public School Superintendent.
2. Government Support Center Map.
3. Loudoun County Public School Board Action Report.



Loudoun County, Virginia
www.loudoun.gov

Office of the County Administrator
1 Harrison Street, S.E., MSC# 02, Leesburg, VA 20175
Phone (703) 777-0200

April 10, 2014

Dr. Edgar Hatrick, Superintendent
Loudoun County Public Schools
2100 Education Court
Ashburn, VA 20148

Re: Potential Co-location of Animal Services Facility on School Board Property

Dear Dr. Hatrick:

During this year's budget deliberation meetings, the Board of Supervisors and School Board discussed exploring co-location opportunities for the County's Animal Services Facility on the School Board owned Advanced Academy facilities site off of Sycolin Road in Leesburg.

This letter is a follow up to that initial discussion to request that an exploration of this co-location idea be vetted and reviewed by a County/School staff team. Both the Advanced Academy and Animal Services Facilities will receive funding on July 1, 2014 to begin their design phases. It would be helpful for our engineering and program staffs to meet to determine whether the co-location is a viable option in advance of the design phases beginning. The staff team can develop a final recommendation on the co-location viability for both Boards' consideration.

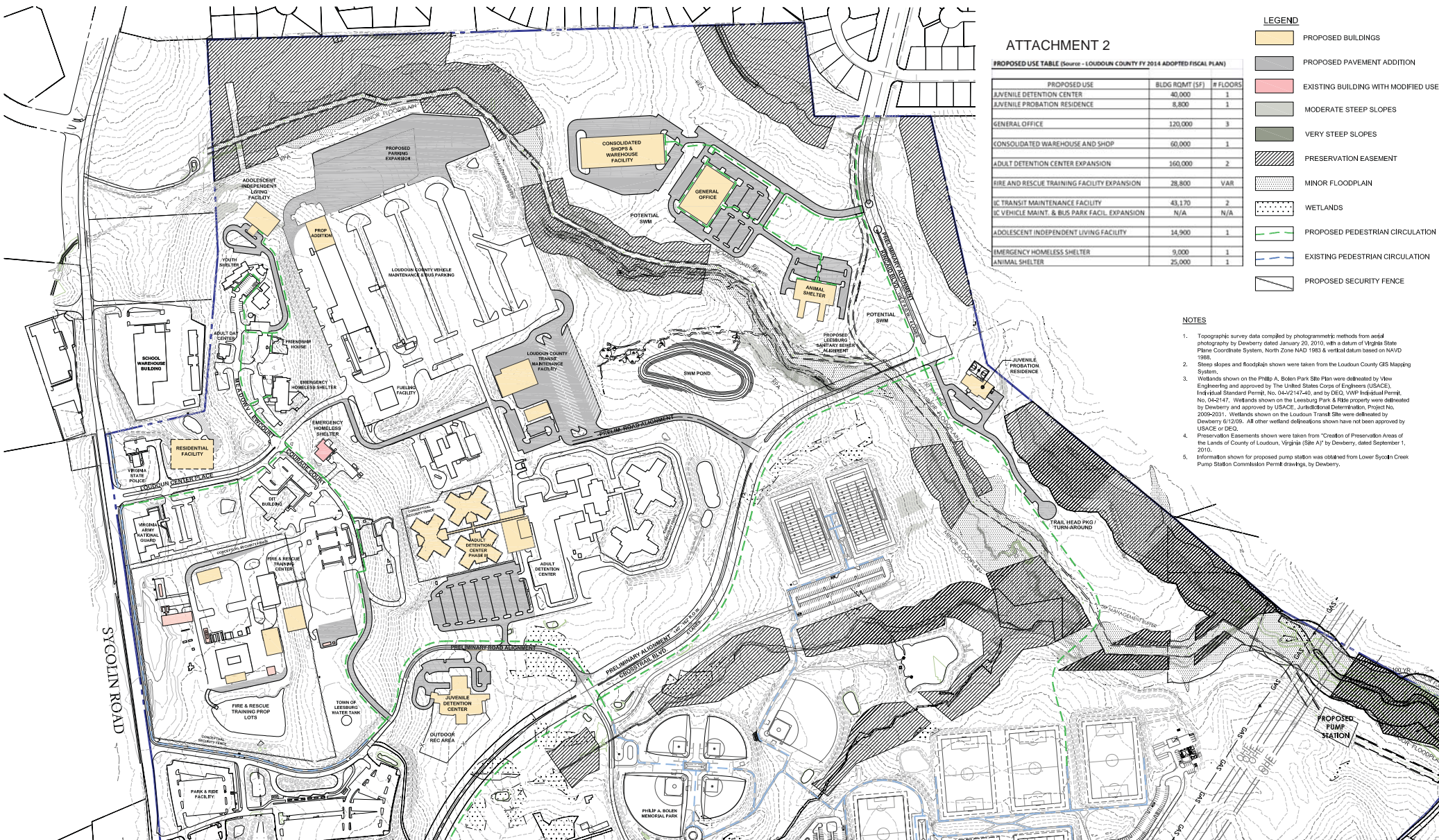
I have directed Paul Brown, Deputy Director for the Department of Transportation and Capital Infrastructure, to take the lead in forming the County review team. Your staff designee may contact him at 703-777-0293 to coordinate a meeting and review plan.

Thank you for your time and consideration regarding this request.

Sincerely,

Tim Hemstreet
County Administrator, Loudoun County

C: Joe Kroboth, Director, Department of Transportation and Capital Infrastructure
Paul Brown, Deputy Director, Department of Transportation and Capital Infrastructure



ATTACHMENT 2

PROPOSED USE TABLE (Source - LOUDOUN COUNTY FY 2014 ADOPTED FISCAL PLAN)

PROPOSED USE	BLDG ROOM (SF)	# FLOORS
ADULT DETENTION CENTER	40,000	1
JUVENILE PROBATION RESIDENCE	8,800	1
GENERAL OFFICE	120,000	3
CONSOLIDATED WAREHOUSE AND SHOP	60,000	1
ADULT DETENTION CENTER EXPANSION	160,000	2
FIRE AND RESCUE TRAINING FACILITY EXPANSION	28,800	VAR
IC TRANSIT MAINTENANCE FACILITY	43,170	2
IC VEHICLE MAINT. & BUS PARK FACIL. EXPANSION	N/A	N/A
ADOLESCENT INDEPENDENT LIVING FACILITY	34,900	1
EMERGENCY HOMELESS SHELTER	9,000	1
ANIMAL SHELTER	25,000	1

LEGEND

- PROPOSED BUILDINGS
- PROPOSED PAVEMENT ADDITION
- EXISTING BUILDING WITH MODIFIED USE
- MODERATE STEEP SLOPES
- VERY STEEP SLOPES
- PRESERVATION EASEMENT
- MINOR FLOODPLAIN
- WETLANDS
- PROPOSED PEDESTRIAN CIRCULATION
- EXISTING PEDESTRIAN CIRCULATION
- PROPOSED SECURITY FENCE

NOTES

- Topographic survey data compiled by photogrammetric methods from aerial photography by Dewberry dated January 20, 2010, with a datum of Virginia State Plane Coordinate System, North Zone NAD 1983 & vertical datum based on NAVD 1988.
- Steep slopes and floodplains shown were taken from the Loudoun County GIS Mapping System.
- Wetlands shown on the Philip A. Bolen Park Site Plan were delineated by View Engineering and approved by the United States Corps of Engineers (USACE) Individual Standard Permit, No. 04-02147-01, and by DEC, VWP Individual Permit, No. 04-02147. Wetlands shown on the Leesburg Park & Ride property were delineated by Dewberry and approved by USACE, Jurisdictional Determination, Project No. 2009-0201. Wetlands shown on the Loudoun Transit Site were delineated by Dewberry 6/12/09. All other wetland delineations shown have not been approved by USACE or DEC.
- Preservation Easements shown were taken from "Creation of Preservation Areas of the Lands of County of Loudoun, Virginia (Site A)" by Dewberry, dated September 1, 2010.
- Information shown for proposed pump station was obtained from Lower Syco Creek Pump Station Commission Permit drawings, by Dewberry.

LOUDOUN COUNTY GOVERNMENT SUPPORT CENTER MASTER PLAN

CONCEPT PLAN

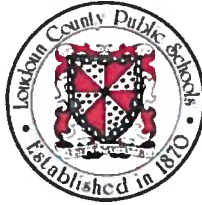
MARCH 4, 2014
ATTACHMENT 2



Dewberry & Davis, LLC
10000 Lee Road, Suite 200, Fairfax, VA 22031
Phone: 703.771.0000 Fax: 703.771.0001
www.dewberry.com



A-2



Agenda Item Details

Meeting Oct 28, 2014 - 4th Tuesday School Board Meeting 6:30 p.m.

Category 9. Action Items

Subject 9.02 Ad Hoc Committee on the Academies of Loudoun: Potential Partnerships with Academies of Loudoun Site

Type Action

Recommended Action That the Loudoun County Public Schools (LCPS) School Board affirm the decision of the Ad Hoc Committee on the Academies of Loudoun to continue to pursue possible relationships with NVCC and Loudoun County Library, but not with the Loudoun County Animal Shelter.

SUMMARY:

The Loudoun County School board Ad Hoc Committee On the Academies of Loudoun met on August 11, 2014 (Eric Hornberger, Jeff Morse, and Jill Turgeon were present). Potential partnerships were discussed for possible colocation on the Academies of Loudoun site. These include a Loudoun County Animal Shelter, a Loudoun County Library branch, and a satellite campus of Northern Virginia Community College (NVCC).

Chairman Hornberger made a motion for staff to pursue further conversations with the Loudoun County Library and NVCC to develop a site plan to incorporate both a county Science, Technology, Engineering and Math (STEM) library, and a NVCC facility on the Academies of Loudoun site. Jeff Morse seconded the motion. The motion carried (3-0-2 with Jennifer Bergel and Bill Fox absent).

Loudoun County Public Schools Staff and Working Group members present, and members of the committee, agreed that the Loudoun County Animal Shelter does not appear to be a good fit with the envisioned programming for the Academies of Loudoun or the other possible parties to be colocated on the site.

Staff Reference: Terri L. Breeden, Ed.D.
Telephone: 571-252-1300

Motion & Voting

That the Loudoun County Public Schools (LCPS) School Board affirm the decision of the Ad Hoc Committee on the Academies of Loudoun to continue to pursue possible relationships with NVCC and Loudoun County Library, but not with the Loudoun County Animal Shelter.

Motion by Eric Hornberger, second by Jennifer Bergel.

Final Resolution: Motion Approved

Approved: Jennifer Bergel, Bill Fox, Eric Hornberger, Kevin Kuesters, Jeff Morse, Thomas Reed, Debbie Rose, Brenda Sheridan, Jill Turgeon

ATTACHMENT 3